

**Agency Activity Inventory**  
**by Agency**  
**Appropriation Period: FY 2007-08**

**Agency:** R60 - Employment Security Commission

**Functional Group:** Transportation & Regulatory

**1427 Administration**

This function provides executive leadership, support policy development and review, financial services, facilities management, personnel services, communications, interagency billing, debt service and other related administrative services. Core Administrative overhead costs to operate the Employment Security Commission are as follows: Executive Director, Internal Audit and Review, Administrative Services, Human Resource Management, EEO/Customers Service, Labor Market Information, Procurement, Construction and Planning, Information Technology, Overhead, Legal, Finance, Staff Development and Training, Planning and Grants, Media Services, Support Services, Supply and Inventory Control, Printing/Postal, Public Safety.

**FY 2007-08**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Supp. Funds</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$10,718,079	\$0	\$8,248,218	\$0	\$0	\$2,469,861	152.90

**Expected Results:**

An Administrative and management Information System that meets agency information needs and complies with both financial and programmatic requirements for the state and federal governments.

**Outcome Measures:**

As a result of departmental feed back, the agency met or exceeded financial and programmatic requirements by the State and the US Dept. of Labor

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**1428 Employment Services**

Primarily, this function is the basic service delivery for matching job seekers with employers who need workers. This is accomplished through a community-based service delivery system that provides: resume writing and job skills development workshops, referrals to local training and education programs, a database of job seekers and available jobs, recruitment and screening of job applicants for employers, and individual referrals of qualified workers to employers. Special emphasis is placed on provided additional services to targeted populations, i.e. veterans, claimants, disabled individuals. Additional contracted programs are also included in this activity area.

**FY 2007-08**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Supp. Funds</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$30,440,875	\$0	\$17,225,806	\$0	\$0	\$13,215,069	269.39

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**Expected Results:**

To provide job search assistance through a variety of services to job seekers leading to an entered employment rate of 67%, and an employment retention rate of 82.3%, and an average six month earnings goal of \$13,000 for these individuals and to continue to working toward improving the quality and productivity of our workforce. A primary goal is to ensure that a least 31.5% of all Unemployment Insurance claimants return to work.

**Outcome Measures:**

Local workforce centers in conjunction with state office staff evaluate quarterly Government Management Accountability & Performance (GMAP) reports to measure & report the effectiveness of the services we provide. Performance measures for labor exchange functions include an entered employment rate, an employment retention rate, & average six month earnings. Actual rates are determined by quarterly DART reports & office activities are monitored by management each month.

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**1430 Labor Market Information Department**

The Labor Market Information (LMI) Department is responsible for a wide variety of statistical and analytical programs in association with the U.S. Bureau of Labor Statistics (BLS), the Employment and Training Administration (ETA), and numerous outside contractors. LMI provides economic data that includes information on industry and occupational employment, and earnings; labor supply and demand; projections; labor force data; and wage statistics. LMI conducts monthly and yearly surveys in segments of the state's business sector to verify and update information of their locations and operations. Results from these surveys enable LMI to produce data that can be used to measure changes in the state's labor market and assist with economic planning. Workforce development service providers, one-stop workforce centers, businesses, individuals, the state, counties, educators, economic developers, and many others use data from the LMI program.

**FY 2007-08**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Supp. Funds</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$1,572,167	\$0	\$1,485,108	\$0	\$0	\$87,059	28.05

**Expected Results:**

The ultimate aim of the LMI Department is to provide comprehensive, quality labor market information in easy to use and highly accessible formats that meet the diverse needs of public and private customers to aid in better decision making. In meeting this objective, the department will maintain and improve data collection techniques where possible and financially feasible. The department will also continually improve data analysis and provide more readily accessible venues for our users.

**Outcome Measures:**

Outcome measures will include successfully meeting all federal program deliverables. The customer service assessment process (mail surveys, web surveys and unsolicited feedback) will include follow up contacts in person as well as by phone. Enhanced web presence will be measured by the increase in web traffic by 25% annually. Increase in the number of LMI presentations to local users.

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**1431 Unemployment Insurance (UI)**

The Unemployment Insurance Division is responsible for assessing and collecting unemployment insurance taxes on employers in South Carolina. These taxes are collected to administer the Unemployment Insurance program in this state. The program oversees the filing of claims for unemployment compensation and the payment of benefits. The Division makes determinations of eligibility for benefits and conducts all hearings for appeals in those cases where appeal requests are made. The Division is responsible for assuring that benefits are paid accurately and timely. It is also responsible for setting up and collecting any overpayments that are made in error. The Division also monitors all programs through its Quality Control Unit in assuring compliance with procedures and policies. The UI Technical Service Unit is responsible for training employees and writing procedures and policies.

**FY 2007-08**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Supp. Funds</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$41,681,335	\$0	\$39,494,630	\$0	\$0	\$2,186,705	528.66

**Expected Results:**

In 2006, the Division collected \$277,452,402 in contributions from over 98,700 employers in South Carolina. 313,284 regular initial claims for benefits were filed. 2,015,475 weekly claims for benefits were made and \$336,926,610 was paid in benefits. The Division rendered 13,284 Lower Authority Appeal Decisions and 1,480 Higher Authority Appeal Decisions.

**Outcome Measures:**

The Unemployment Insurance Division is measured by criteria established by the US Dept. of Labor. Standards are established for many facets of UI activities. There are twenty one Tier I measures that show the performance of each state and their rank within the other states. These indicators measure the timeliness of first benefit payments, the timeliness and quality of nonmonetary determinations, appeal decisions, the timeliness of status determinations for employers and timeliness of cash management. There are also fifty-nine Tier II measures that break down the Tier I measures even further. SC has always fared well within our region and nationally on almost all of these measures. Lower Authority Appeal timeliness has led the nation for several years.

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**1432 SC Occupational Information**

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The SCOICC operates the State's Computerized Career Information System. The system provides occupational, educational and career information as well as assessments and career electronic portfolios. The career system is a web-based system and SCOIS offers many printed career development materials. Called the South Carolina Occupational Information System (SCOIS), its purpose is to improve the way young people and adults plan careers, make educational training decisions, and find jobs.

**FY 2007-08**

<b>Total</b>	<b>General Funds</b>	<b>Federal Funds</b>	<b>Supp. Funds</b>	<b>CRF</b>	<b>Other Funds</b>	<b>FTEs</b>
\$1,101,824	\$823,157	\$0	\$0	\$0	\$278,667	4.00

**Expected Results:**

SCOICC will continue to offer enhancements to the SCOIS system. A comprehensive career development program that offers assessments, career explorations, educational and training opportunities will become easier to utilize and track. During the past fiscal year, SCOIS was used by individuals (K-Adult) in over 550 sites in every county of the State including middle schools, high school, colleges, and universities, Vocational Rehabilitation sites, One-Stop Workforce Centers, libraries, etc. SCOIS users logged into the system over 938,000 times and this usage is expected to increase over the next several years. The amount of usage in the Occupational searches and College searches increased tremendously and is expected to further increase next year.

**Outcome Measures:**

SCOIS has served SC for the past 29 years. The success of SCOIS can be measured through the longevity & widespread use of the system throughout the State. Increasing the number of SCOIS sites & number of accesses are goals for the fiscal year. Continuing distribution of career development printed materials & providing training are also priorities. We will also monitor closely the number of career assessments that are taken in the middle & high schools.

**AGENCY TOTALS**

*Employment Security Commission*

<b>TOTAL AGENCY FUNDS</b>	<b>TOTAL GENERAL FUNDS</b>	<b>TOTAL FEDERAL FUNDS</b>	<b>TOTAL OTHER FUNDS</b>
\$85,514,280	\$823,157	\$66,453,762	\$18,237,361
	<b>TOTAL SUPPLEMENTAL FUNDS</b>	<b>TOTAL CAPITAL RESERVE FUNDS</b>	<b>TOTAL FTEs</b>
	\$0	\$0	983.00